



Game Reporting Policy

Policy Statement

The MSMSL is committed to having accurate data regarding game information and website statistics. This policy will allow us to have the most accurate record keeping by implementing a second check on team input results.

Glossary of Terms

Home Team- Team that is designated as home on the MSMSL website or official schedule.

Procedure

Submitter(s)

Winning Team

It is ultimately the winning team's responsibility to enter the results of a game match into the official MSMSL website. Team is entering the scores for both home and away, the scorers from each team, and the discipline for each team. This must take place no later than 48 hours after the match has taken place.

The winning team must also send a legible copy of the game sheet in either a jpg or pdf format to scores@msmsl.com. The email title shall contain the date of the match and the two teams participating. The scan or photo must show the entire game sheet. This must take place no later than 48 hours after the match has taken place.

Winning team must keep the hard copy of the game sheet until two weeks after the season playoffs have finished.

Losing Team

Losing team must keep the hard copy of the game sheet until two weeks after the season playoffs have finished.

Games Ending in a Tie

In the event of a tied match, it is ultimately the home team's responsibility to enter the results of a game match into the official MSMSL website. Team is entering the scores for both home and away, the scorers from each team, and the discipline for each team. This must take place no later than 48 hours after the match has taken place.

The home team must also send a legible copy of the game sheet in either a jpg or pdf format to scores@msmsl.com. The email title shall contain the date of the match and the two teams participating. The scan or photo must show the entire game sheet. This must take place no later than 48 hours after the match has taken place.

Both home and away teams must keep the hard copy of the game sheet until two weeks after the season playoffs have finished.



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Reviewer

The reviewer shall be designated by the MSMSL president.

The reviewer shall:

- maintain control of the designated email address (scores@msmsl.com).
- document emails to ensure game sheet copies are being sent in as per the policy guidelines.
- Review game sheet and compare to the MSMSL website game report submitted.
- Make corrections to website input.
- Follow up on missing game sheets
- Track teams that consistently fail to enter correct results or send in game sheets.
- Issue warnings of failure to comply.
- Tracks yellow card accumulation and reports it to the team rep and MSMSL vice president.